

## **Inter-Office Memo**

To:	News Leader
From:	Sagamore Hills Township Trustees
Date:	December 1, 2021
Re:	Special Meeting

A Special Meeting will be held on Friday, December 3, 2021 at 9:00 a.m. at the Sagamore Hills Township Safety Center, 11551 Valley View Road, Sagamore Hills, OH 44067.

The purpose of this meeting is to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22(G)(1) Revised Code.

The Board may conduct any other business it deems necessary.

Thank you,

Laura Steimle Fiscal Officer Sagamore Hills Township